

## Maidenbower Infant School Nursery

### STAFF DEVELOPMENT & TRAINING POLICY

We recognise the value of training to ensure that all our staff can successfully carry out their job to the best of their abilities.

**We will ensure that:-**

- \* The manager will suggest any training that they feel their staff should attend for the benefit of the Nursery or for each individual staff member's professional development, during their supervision meeting.
- \* All statutory training is attended Eg First Aid, Food Hygiene, Child Protection, Manual Handling and Health and Safety.
- \* All staff will have the opportunity to discuss their training needs and developments at their annual appraisal and termly during their supervision meetings.
- \* We attend network training sessions, informal meetings and conferences
- \* We attend relevant EYFS training and hold internal training and development sessions.
- \* Staff members visit other settings.
- \* Training will be conducted based on equal opportunities.
- \* All members of staff are encouraged to request training relevant to their roles in our Nursery.
- \* Staff cascade information learnt at courses back to staff.
- \* Staff can raise ideas on training needed during supervision meetings or at any other opportunity.
- \* All staff will have a record kept of their training requirements and achievements.

**This policy was reviewed by the Nursery staff**

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

**Name**

**Yvonne Bryant**

**Position**

**Nursery Manager**

**Next review date:**

**January 2026**